

Calendar of Commitments

Church Council (CC)	Christian Education (CE)
Communication, Technology, and Media (CTM)	Emergency Management (EM)
Endowment (E)	Finance (F)
Financial Secretary (FS)	Fine Arts Committee (FAC)
In-Reach Committee (IRC)	Lay Leadership (LL)
Library, Archives, and History (LAH)	Music (M)
Outreach Committee (OC)	Prayer Team (PT)
Staff Parrish (SPR)	Strategic Planning Committee (SPC)
Trustees (T)	United Methodist Men (UMM)
United Women in Faith (UWF)	Wesley Day School (WDS)
Worship (W)	Young Adults/College (YAC)
Youth (Y)	

Ongoing Activities:

Sunday School, Kids Night Out, FISH, Triple L, Anna's Friends, Parenting your Parents. (CE)

Every Monday, the Pastor will provide information to the administrative assistant for the bulletins. (W)

Every Monday, Staff review past Sunday worship and plans for upcoming Sunday and future events/holidays. (W)

Ensure every worship service has a Prayer Warrior and that copies of the Prayer List are distributed at every service. (PT)

Maintain records of who placed a person on the Prayer List; periodically check with that person for updates. Keep ongoing items (i.e., our Church leaders, our Church ministries, etc.) on the Prayer List, but focus on a different one each month. (PT)

Investigate playground updates and make recommendations to the Church Council. (WDS)

Ongoing Activities (cont.):	<p>Staff obtain CDA (Child Development Associates) credentials within one year of hiring. (WDS)</p> <p>Work with church staff and cleaning to staff to resolve cleaning issues. (WDS)</p>
September-December 2022:	<p>Giving and budget performance will be added to the bulletin each week. Six Financial updates/articles will be added to the newsletter from now until December 2023. (F)</p>
September '22-September '23:	<p>Pay down the principal on the mortgage balance by an additional \$100,000.00 over the next 18 months. Mortgage payment will include an additional principal payment of at least \$5,000 every month. Large donations designated to the building fund that will be encouraged through our first goal will account for \$10,000 of our total goal. Financial Secretary, Julie Clouse, will give an update at each finance meeting and a graph (that will be developed by the finance chair) will be used to monitor and visualize our progress. (F)</p> <p>Coordinate volunteers for ongoing missions to meet congregant needs: (IRC)</p> <ul style="list-style-type: none"> ● Transportation Ministry ● Angels with Toolbelts ● Visitation Team ● Triple L ● Hospitality Team ● Bible Studies
Fall 2022:	<p>As available, attend a Youth Retreat held at Camp Aldersgate. (Y)</p> <p>Advertise for scholarship applicants; develop estate planning program/class. (Oct-Dec) (E)</p> <p>Photography exhibition (Oct-Nov) (FAC)</p> <p>Begin new Bible studies (IRC)</p> <p>Training for Pastor Corum as Stephen Minister trainer (IRC)</p> <p>Recruit and provide training for individuals interested in the Angels with Toolbelts and Transportation ministries (IRC)</p> <p>Conduct an evening program: topic TBD (IRC)</p> <p>Identify and recommend church members to serve on committees. (Sept/Oct) (LL)</p>

Fall 2022 (cont.):

Hold a pancake breakfast **(UMM)**

Conduct a 6-week Bible Study for men **(UMM)**

Practice and perform Advent and Christmas programs. **(Oct-Dec) (M)**

Present proposed staff realignment plan to Church Council. **(SPR)**

September:

Safe Sanctuaries refresher **(CE)**

Begin preparation for Advent and Christmas programs including participation by children, youth, and adult musicians. **(M)**

Evaluate the Lay Leadership's *Spiritual Gifts Survey* to identify individuals interested in music and worship activities. **(M)**

Set meetings with the Permanent Endowment team to work together and to propose a Pay Down Challenge and to develop fundraising ideas that incorporate a donation match program with \$96,000 of endowment funds. **(F)**

Ministry moment: ACCESS, review applications, begin revisions of brochure, submit budget needs to Finance Committee **(OC)**

Include a brief description of the Prayer Ministry in the church newsletter. **(PT)**

Include a take home newsletter and/or emailed newsletter to parents with information about church activities and encouraging them to participate in worship, Bible studies, and fellowship. **(WDS)**

1st Prepare a newsletter article and a mission moment about the Fine Arts Committee and encouraging volunteers. Work with Youth leaders to encourage youth to help with Gallery exhibit installations. **(FAC)**

11th Identify the staff person that will be responsible for all issues related to communication, technology, and media that will serve as the point of contact on issues for the church. Introduce them to the church at all services. (SPRC) **(CTM)**

11th Identify a new committee on the Church Council for Communication, Technology, and Media. Leader: Greg Hardison **(CTM)**

September (cont.):

15th In coordination with the congregational approval of the draft September 2022-September 2023 Strategic Plan, propose a reorganization of the Church Council. **(CC)**

25th Hold a called congregational conference/meeting to affirm and

adopt the goals of the draft 1-year plan. (SPC)

25th Conduct a membership drive to increase the Prayer Team coordinating with the In-Reach Ministry Fair. Provide a ministry moment at both services. (PT)

26th Church Council Meeting-ask committees during meeting to begin review of policies/procedures pertaining to their committee. (CC)

26th Propose that the Strategic Planning Committee be retained as a standing committee of the church, charged with updating and keeping the churchwide plan current, as well as evaluating accomplishments against the Vision and Mission Statements. Recommend that the committee be comprised of individuals serving 2-year terms, rotating 4 members out of 12 off each year to maintain continuity and allowing up to 4 members to rotate off after the first year as well as 4 members to continuing serving for 3 years. (SPC)

26th Prepare a report to the Church Council on recommended ways to encourage giving using new technologies. (FS)

26th Work with In-Reach to identify volunteers to help count the offering each week. (FS)

26th Submit report to Church Council reviewing existing software, hardware, and systems in use by the church. The report will identify areas that are adequate, need improvement or streamlining, and recommend priority projects based on need and expense. Leader: Lisa Keeter (CTM)

30th Review all survey results from the strategic planning committee to obtain an overall viewpoint (T)

30th Create a first draft of the staff realignment plan. (SPR)

30th Update church website (CTM)

30th Update the Emergency Procedures booklet and install copies in each room. Confirm staff training is up to date. Provide training to staff, including daycare, on emergency protocols. (EM)

30th Confirm that our AED meets current standards. Place first aid kits in each building. (EM)

September (cont.):

30th Complete evaluation of paper documents for transfer to electronic files. (LAH)

30th Contact the Kentucky History Society for advice on developing oral histories. Work with In-Reach to identify volunteers to conduct oral history surveys. (LAH)

October:

Begin planning and preparing for a Halloween event (fall festival or drive-through events have been presented through the years). **(Y)**

Mission moment 1/newsletter article, Soup for the Soul Fundraiser **(UWF)**

Tentative St. John's AME Event **(CE)**

Develop a chart that will be updated every time communications are made regarding the finances of the church. This report will be shared and its progress monitored at every finance meeting and Church Council meeting. Communications about giving to the building fund will be increased in the newsletter if we are not meeting our goal. **(F)**

Ministry moment: Ruth Spurrier Event for backpack donations, ministry moment: Honduras Medical Mission, email brochure with date of missions fair **(OC)**

Mission moment in October at all services **(IRC)**

Include a take home newsletter and/or emailed newsletter to parents with information about church activities and encouraging them to participate in worship, Bible studies, and fellowship. **(WDS)**

Pastor provides schedule of Scripture and Sermons for the upcoming three months to staff and enter information into the Planning Center App. Pastor will meet with design teams quarterly. **(W)**

1st – 15th Prepare copies of the approved plan. Printed copies can be provided, if appropriate, or electronic copies can be distributed, if preferred. **(SPC)**

1st Photography or mixed media exhibit and artist's reception, State Journal article, newsletter article, bulletin note and/or mission moment announcing the exhibit. **(FAC)**

2nd Provide a Mission Moment at all services to encourage volunteers to operate sound, lighting and video equipment. Encourage members to post on social media. Offer community service hours to youth who volunteer and provide clear guidance. **(CTM)**

24th Conduct training for volunteers to conduct oral history interviews. Identify a list of 5 church members to interview. **(LAH)**

October (cont.):

28th Update church website **(CTM)**

31st Prepare annual church budget. **(FS)**

November:

Volunteer at the Food Pantry in conjunction with the church-wide ecumenical food drive. (Y)

Begin rehearsing for a Christmas program (several offerings have been developed over the years that include music, dance and other worship arts, are based on scripture, and incorporate the interests and skills of the existing youth). (Y)

Continue finals week gifts for students. (YAC)

Harvest Breakfast (Fellowship/Education/Service unit meeting) (UWF)

Advent gatherings/study (CE)

Ministry moment: Ruth Spurrier Event for volunteers, host Missions Fair in art gallery to inform the church body about the ministries we support and how they can get involved (OC)

Include a take home newsletter and/or emailed newsletter to parents with information about church activities and encouraging them to participate in worship, Bible studies, and fellowship. (WDS)

14th Begin oral history interviews. (LAH)

20th Update church website (CTM)

28th Church Council Meeting-review findings and begin work on updating of policies. (CC)

28th Report to Church Council on opportunities for optimizing electronic giving options and recording attendance at worship services. (CTM)

28th Present proposed staff realignment plan to Church Council. (SPR)

Winter 2022/2023:

Plan for a ski trip to Perfect North. (Jan/Feb) (Y)

Update graphics and reprint estate planning brochure; develop estate planning program/class. (Jan-March) (E)

Creche Displays (Dec-Jan) (FAC)

Exhibit TBD (Jan-Feb) (FAC)

Winter 2022/2023 (cont.):

Re-establish Stephen Ministry program and provide training for new lay ministers (IRC)

Conduct an evening program: topic TBD (IRC)

Work with Prayer Ministry, In-Reach, Outreach, and Education Ministries to develop a Bible Study opportunity for the congregation. (UMM)

December:

Present the planned Christmas program. (Y)

Fellowship gathering at location to be determined, for Christmas Movie Party and either White Elephant gift exchange or sock exchange. (YAC)

Fully staff the Wesley Center Day School and operate the Wesley Center Day School at full capacity. (WDS)

Hope Circle: Ruth Spurrier Event (may be end of Nov) (UWF)

Vote to approve a final plan of job positions/descriptions. (SPR)

Advent gatherings/study (CE)

Ministry moment: TBD, announce financial assistance to ministries (OC)

Handwritten notes to members who are transitioning off committees. (LL)

Include a brief description of the Prayer Ministry in the church newsletter. (PT)

Include a take home newsletter and/or emailed newsletter to parents with information about church activities and encouraging them to participate in worship, Bible studies, and fellowship. (WDS)

1st Evaluate first quarter accomplishments of the approved plan. (SPC)

4th Update church website to reflect Advent schedule (CTM)

18th Update church website to reflect Christmas schedule (CTM)

January:

Develop more adult volunteer opportunities within the youth program. Take into consideration the need for both male and female volunteers, and for a variety of tasks and needs within the program. (Y)

January (cont.):

Pastor provides schedule of Scripture and Sermons for the upcoming three months to staff and enter information into the Planning Center App. Pastor will meet with design teams quarterly. (W)

Begin preparation for Holy Week and Easter programs including participation by children, youth, and adult musicians. **(M)**

Mission moment 2/newsletter article **(UWF)**

Trustees conduct an audit of facilities for maintenance and accessibility issues. **(T)**

Receive training on church finance policies from the Financial Secretary. **(F)**

Implement approved staff realignment plan. **(SPR)**

Tentative Faith Friends/Confirmation Classes **(CE)**

Ministry moment: Women's Shelter, add ministry section to FUMC website **(OC)**

Conduct Officer Training Program. **(LL)**

Ministry moment to recognize Committee Members, including those who transitioned off. **(LL)**

Work with the Lay Leadership Nominations team to appoint a new Librarian, Historian, Archivist for the church. **(LAH)**

Work with volunteers to identify the first group of documents to transfer to electronic media. Work with the church administrative assistant/secretary to convert paper documents to electronic files. **(LAH)**

Work with volunteers to evaluate the Church library for current resources and remove books that are no longer of value. **(LAH)**

Include a take home newsletter and/or emailed newsletter to parents with information about church activities and encouraging them to participate in worship, Bible studies, and fellowship. **(WDS)**

6th Update church website to reflect the new year schedule and include a new page for Outreach Ministries. **(CTM)**

23rd Church Council Meeting-present updated policies, procedures, and roles for approval. **(CC)**

23rd Staff responsible for communications, technology and media reports to the Church Council on issues and priorities. Provide procedures for church communications and training, as appropriate. **(CTM)**

January (cont.):

23rd Train Church Council on church's finance policies. Train Finance and Trustee Committee on church's finance policies. **(FS)**

27th Update church website **(CTM)**

February:

The church should have a complete Youth Leader job description prepared, and a list of places where the job can be posted. (Y)

Coordinate with St. John AME Church for a combined service. (M)

Fellowship/Education/Service Unit Meeting (or March-we discussed and didn't decide) in conjunction with annual business meeting (if needed) (UWF)

Survey the congregation asking for top priorities of issues. (T)

Tentative Faith Friends/Confirmation Classes, Lenten study/gatherings (CE)

Ministry moment: KSU Wesley Foundation, St. John AME combined service and potluck (may be another committee's area) (OC)

Mission moment in February at all services (IRC)

Include a take home newsletter and/or emailed newsletter to parents with information about church activities and encouraging them to participate in worship, Bible studies, and fellowship. (WDS)

24th Update church website (CTM)

Spring 2023:

Review insurance policies. (T)

Review the Articles of Incorporation to ensure they are up to date. (T)

Award scholarships; hold estate planning class; follow-up with class attendees. (April-June) (E)

Exhibit TBD (March-April) (May-June) (FAC)

Health Fair: date TBD (IRC)

Conduct a 6-week Bible Study for men. (UMM)

Host a pancake breakfast. (UMM)

March:

The church should begin searching for replacement staff to lead the youth program. It is believed that this timing could work well with young graduates who are looking for employment in youth leadership. (Y)

March (cont.):

The youth begin planning and rehearsing for the Day Between Service, which will be presented on the day before Easter. (Y)

External Fundraiser (UWF)

Tentative Faith Friends/Confirmation Classes, Lenten study/gatherings (CE)

Ministry moment: Cinderella's Closet (OC)

Hold a Safety Day to provide the congregation with information/education regarding emergency procedures. (EM)

Adopt a "graceful exit" strategy. (LL)

Include a brief description of the Prayer Ministry in the church newsletter. (PT)

Conduct a Sunday night or Wednesday night group study on the importance of prayer. (PT)

Include a take home newsletter and/or emailed newsletter to parents with information about church activities and encouraging them to participate in worship, Bible studies, and fellowship. (WDS)

1st Evaluate 2nd quarter accomplishments of the approved plan and begin foundational work on the 3-to-5-year draft plan. (SPC)

17th Update church website to reflect Lenten schedule (CTM)

27th Church Council Meeting (CC)

31st Update church website include Easter schedule (April 9) (CTM)

April:

Youth assist with Easter Egg Hunt. (Y)

Volunteer at the Camp Aldersgate workday retreat. (Y)

The church should review applications received for youth minister and begin interviews in mid-April. (Y)

Pastor provides schedule of Scripture and Sermons for the upcoming three months to staff and enter information into the Planning Center App. Pastor will meet with design teams quarterly. (W)

Continue finals week gifts for students. (YAC)

Mission moment 3/newsletter article (UWF)

Tentative Faith Friends/Confirmation Classes (CE)

Ministry moment: Food Pantry (OC)

April (cont.):

Include a take home newsletter and/or emailed newsletter to parents with information about church activities and encouraging them to participate in worship, Bible studies, and fellowship. (WDS)

2-9 Perform Holy Week and Easter programs (M)

8th Present the Day Between Service. (Y)

28th Update church website (CTM)

May:

Plan and/or attend various school ceremonies honoring seniors, including a graduating senior recognition Sunday, a luncheon for the graduates of FUMC, and attend Baccalaureate and Graduation ceremonies as possible. (Y)

Fellowship/Education/Service Unit Meeting (UWF)

Faith Friends (SEG)

Ministry moment: Kings Center (OC)

Mission moment in May at all services (IRC)

Handwritten notes to currently serving members of Church Committees. (LL)

Include a take home newsletter and/or emailed newsletter to parents with information about church activities and encouraging them to participate in worship, Bible studies, and fellowship. (WDS)

22nd Church Council Meeting (CC).

26th Update church website (CTM)

Summer 2023:

Exhibit TBD (July-August) (FAC)

Travel to Oklahoma for a high school mission trip at Camp Crossway, which serves a predominantly Native American audience. Or attend some other group mission trip. Traditionally, the current leaders alternate between offering summer retreats and mission trips. In the summer of 2022, the youth will attend a camp presented at Lake Junaluska, a Methodist retreat camp in western North Carolina. (June/July) (Y)

Present a number of fun activities and gatherings that allow new incoming 6th graders to meet and engage in fellowship with the existing youth, including a pool party, bonfires, Holiday World trip, a Legends baseball game, Lazer Tag or trampoline park, meal packing at Lifeline Christian Ministries, etc. (June/July) (Y)

Summer 2023 (cont.):

Current youth leaders step aside and offer assistance only as needed through the end of 2023. (July/August) (Y)

Assist with music at Vacation Bible School (June/July) (M)

Plan and prepare a Summer Concert **(June/July) (M)**

Vacation Bible School **(June/July) (CE)**

Volunteer with Vacation Bible School (VBS) **(June/July) (Y)**

June:

Summer Ice Cream Social- Invite women from other churches to join us **(UWF)**

Replacement youth leader(s) should begin employment. **(Y)**

Current youth leadership will begin working with the new youth leaders to share successful programming ideas, assist in introducing the new leaders to the church and to the youth within the program, and transition the planning and leadership of the program. **(Y)**

Present facilities plan to the Church Council. **(T)**

Ministry moment: TBD **(OC)**

Include a brief description of the Prayer Ministry in the church newsletter. **(PT)**

Include a take home newsletter and/or emailed newsletter to parents with information about church activities and encouraging them to participate in worship, Bible studies, and fellowship. **(WDS)**

1st Evaluate 3rd quarter accomplishments of the approved plan **(SPC)**

30th Update church website **(CTM)**

July:

Handwritten notes to the chairperson of each committee. **(LL)**

Ministry moment: TBD, request applications **(OC)**

Pastor provides schedule of Scripture and Sermons for the upcoming three months to staff and enter information into the Planning Center App. Pastor will meet with design teams quarterly. **(W)**

Include a take home newsletter and/or emailed newsletter to parents with information about church activities and encouraging them to participate in worship, Bible studies, and fellowship. **(WDS)**

28th Update church website **(CTM)**

31st Church Council Meeting **(CC)**

August:

Ministry moment: TBD **(OC)**

Include a take home newsletter and/or emailed newsletter to parents with information about church activities and encouraging them to

participate in worship, Bible studies, and fellowship. **(WDS)**

Perform Summer Concert for the community. **(M)**

25th Update church website **(CTM)**

Fall 2023:

Exhibit TBD (Sept-Oct) **(FAC)**

Identify and recommend church members to serve on committees.
(Sept/Oct) (LL)

September:

STARs review to obtain 5-star status or retain 4-star status. **(WDS)**

Include a take home newsletter and/or emailed newsletter to parents with information about church activities and encouraging them to participate in worship, Bible studies, and fellowship. **(WDS)**

Fellowship/Education/Service Unit Meeting (Goal 7) **(UWF)**

Ministry moment: TBD, review applications **(OC)**

1st Evaluate the approved 1-year plan and submit a draft of the 3-to-5-year plan for approval. **(SPC)**

2022 CHURCH OFFICERS

First United Methodist Church-Frankfort, KY

Members of the Church Council appear in bolded type.

Church Council Chair - Philip Sturgill	
Church Council V. Chair - Cleland White	
Recording Secretary - Sabrina James	
Lay Leader - Bill Elam	
Lay Members to Annual Conference - Arba Kenner, Leanne Scott (2019)	
Alternate Lay Member to Annual Conference - Kay Scott	
Congregational Care	Betty McNeas
Stephen Ministry Team Leader	Vacant
Prayer Team Leader	Ginny Smith
Age Level Coordinators:	
Children's Coordinator	April Trent
Youth Ministry Team Leader	Greg Hardison
Young Adult/College & Higher Education	Robbie Clements
Senior Adult Ministry Team Leaders	Arba Kenner
United Women in Faith	Donna Jackson
United Methodist Men President	Byron Brewer
United Methodist Youth Representative(s)	Greg Hardison/Missy Hardison
United Methodist Children's Home	Jonelle Soporowski
Library/Archives/History	Gayle Alvis

***Staff – Parish Team** Chair - Eric Kennedy; Vice Chair - D.J. Wasson; Secretary - Patricia MacDonald

<u>2022</u>	<u>2023</u>	<u>2024</u>
Whitney Lawson	Fran Salyers	Patricia MacDonald
Chris Powell	Debra Ison	Stefan Brunson
D.J. Wasson	Brandon Hurley	Eric Kennedy
Lay Member to Annual Conference - Leanne Scott	Lay Leader: Bill Elam	

***Lay Leadership & Nominations Team** Chair – Pastor Tom Corum; Co-chair - (To be elected by committee)

<u>2022</u>	<u>2023</u>	<u>2024</u>
Jane Orr	Ronnie Nolan	Jill Burton
Sally Smothermon	Sandy Parker	Travis Trent
Jennifer Tracy	Paul McNeas	John Gilbert

***Finance Team** Chair - Holly Brunson; Vice Chair- Vacant; Secretary- Stephanie Stafford

<u>2022</u>	<u>2023</u>	<u>2024</u>
Holly Brunson	Stephanie Stafford	Charles Smith
Roger Strunk	Erika Hancock	Guy Goodner
Becky Fuller	John Covington	Melinda Nunley

Other voting members include: Pastor, Lay Member to Annual Conference, Church Council Chair, Chair of the SPR, Representative from Board of Trustees, Lay Leader

Treasurer - David Salyers (See Paragraph 258g (17)(4))

Assistant Treasurer - Jim Jackson

Financial Secretary - Julie Clouse (voice w/o vote)

***Board of Trustees** Chair - Joe Meyer; Vice Chair - Paul Mauer; Secretary – Jana Sturm

<u>2022</u>	<u>2023</u>	<u>2024</u>
Paul Mauer	John Gilbert	Mary Pat Dobbins
Roy Nance	Joe Meyer	Jana Sturm
Will Rhodes	Rosie Doerting	Melissa Toppass

Outreach (Mission) Teams Chair - John Heltzel; Vice Chair – Vacant; Secretary- Vacant

<u>2022</u>	<u>2023</u>	<u>2024</u>
John Heltzel	Corky Herbert	Lisa Keeter
Kay Scott	Larry Epley	Elly Gilbert
Arba Kenner		Andrew Baker

Worship Team Chair - Elected by Committee; Staff Representative - Vacant

Members:

Traditional Service Design Team:

R.B. Brown
Rosie Doerting
Karen Nance

GNN Design Team:

Jana Sturm
Abbie Meyer
Mary Pat Dobbins

Wesley Center Day School Committee Chair – April Trent; Vice Chair – Vacant; Secretary - Vacant

<u>2022</u>	<u>2023</u>	<u>2024</u>
Jill Burton	Vicki Howson	Morgan McDonald
April Trent	Vicki Easterly	Adrienne Willis
Chris Powell (Executive Director) Ex-officio - Pastor	Robbie Clements	Mendy Covington

*Minister of Christian Education, Staff Parish Liaison, Board of Trustees Representative
WCDS Staff Representative, Parent of a WCDS Student*

Permanent Endowment & Planned Giving Ministry Committee Chair – Emily Powell; Vice Chair – Vacant;

Secretary- Don Hughes Jr.

<u>2022</u>	<u>2023</u>	<u>2024</u>
Steve Criswell	Emily Powell	Rosemary Center
Susan Coblin	Jack Brewer	Don Hughes Jr
Eric Kennedy	Marcey Broderson	Mr. Lindsey Briggs

In-Reach Team Chair - Debbie Ison; Vice Chair - Vacant; Secretary - Vacant

<u>2022</u>	<u>2023</u>	<u>2024</u>
Rusty Wilhoite	Mim Martin	Margaret Maggard
Nancy Atcher	Ann Benoit	Sandy Jackson
Sylvia Elam	Pat Smith	Carl Gray

Minister of Christian Education – Staff Liaison Rev. Tonya Kenner

Emergency Management Team Chair – Cheryl Meyer; Vice Chair - Vacant; Secretary - Vacant

2022

Cheryl Meyer
Patrick Compton
Mary Pat Dobbins

2023

Danny Maggard
Karen Criswell
Paul Kenner

2024

Junior Lewis
Daniel Snow
John Heltzel